

## USE OF SUNSCREENS PROCEDURES

### Oatlands Junior School

#### General Statement

We believe in promoting Sun Safety to ensure that children and staff are protected from skin damage caused by the harmful ultra-violet rays in sunlight. As part of our procedures we will:


- Educate children throughout the curriculum about the causes of skin cancer and how to protect their skin;
- Encourage children to wear clothes that provide good sun protection, and use sunscreens where appropriate;
- Seek shade, particularly in the middle of the day and to use shady areas during breaks, lunchtimes, sports and trips;
- Encourage staff and parents to act as good role models by practising sun safety;
- Regularly remind children, staff and parents about sun safety through newsletters, posters and activities for children;
- Drink plenty of water during hot, sunny weather;
- Make sure the Use of Sun Screens Procedure is working;
- We will regularly monitor our curriculum, assess shade provision, and review the sun safety behaviour of children and staff (use of hats, shade, etc.).

#### Procedures

We wish to encourage children to protect themselves from the sun. During the summer months we encourage parents to apply sun cream to children before they come to school. If a child is to use sunscreen on site, parents are asked to:

1. Provide the sunscreen product for use.  
The sunscreen must be:
  - a) Clearly marked with the child's name.
  - b) Replenished by the parent as needed.
2. The sunscreen product must be named and stored in an area in the classroom designated by the class teacher. This should not be kept in their bag.
3. The child must be able to apply his or her own sunscreen.
4. Parents are asked to apply sunscreen at home before a typical day, this will be reapplied as necessary by the child.

Where absolutely necessary for staff to assist with the application of sunscreen, the sunscreen will only be applied to face, neck, arms, hands and lower legs. Parents are asked to provide written instruction to staff for their child's individual needs.

<b>Signed:</b>	  Estelle Scarth
<b>Date:</b>	01/05/2024
<b>Review:</b>	01/05/2025

**Model Letter to Parents Informing Them about the Site's Approach to Sun Safety.**

Date

Dear Parent

**Sun Safety on Site**

We are concerned about protecting staff and children from sunburn and from skin damage that can be caused by the harmful ultra-violet rays in sunlight. Skin cancer is the most common form of cancer in the country. As sunburn and almost all skin cancers are caused by the sun, it is possible to prevent this happening. We believe that by encouraging sun safe behaviour on site and teaching children about the risks of sunlight, we can prevent them burning and contribute towards preventing skin cancer. We would like your help and support in this matter. We will be encouraging children to avoid sunburn and overexposure to the sun by:

- **seeking the shade, particularly during the middle of the day**
- **wearing suitable hats**
- **wearing clothing that protects the skin, particularly for outdoor activities and trips**
- **using a high factor sunscreen (SPF 15+).**

Staff on outdoor duties or in charge of outings will remind all children to cover up in the sun and use sunscreen. You can help by encouraging your child to bring, and wear, a hat, particularly on sports days and trips and visits. Also, by encouraging your child to wear longer sleeved shirts and longer shorts when outdoors. We will remind parents of the sun safety policy, accessible on our school website from time to time, particularly around the start of the summer term, sports days, and outings.

Sunscreens provide added protection and may be useful when other measures are not available. Dermatologists recommend that a sunscreen with a high sun protection factor (SPF). During the summer months we encourage parents to apply sun cream to children before they come to school. If a child is to use sunscreen on site, parents are asked to:

1. Provide the sunscreen product for use.
  - a. The sunscreen must be:
  - b. Clearly marked with the child's name.
  - c. Replenished by the parent as needed.
2. The sunscreen product must be named and stored in an area in the classroom designated by the class teacher. This should not be kept in their bag.
3. The child must be able to apply his or her own sunscreen.
4. Parents are asked to apply sunscreen at home before a typical day, this will be reapplied as necessary by the child.

Where necessary for staff to assist with the application of sunscreen, the sunscreen will only be applied to face, neck, arms, hands and lower legs. Parents are asked to provide written instruction to staff for their child's individual needs. I would ask that you complete the attached form so that we have a record of your support for the sun safety procedure and your wishes about sunscreen use by your child/ren. Please note that the use of aerosol sprays are not permitted.

Yours sincerely,

**Model Parental Consent Form (Arbor)**

Oatlands Junior School wishes to encourage children to protect themselves from the sun. One way of doing this is to use sunscreen at the appropriate time. You are asked to sign this form to show that you have received the letter about the schools approach to sun safety and support the procedure.

If you wish for your child to use a sunscreen on site, please indicate this below.

If your child has any allergies or skin sensitivities you may want to check with your GP before providing a sunscreen. The school will inform you if your child has any adverse reaction that may be due to the sunscreen.

**CHILD'S DETAILS**

Surname:

Forename(s):

Class/registration form:

Please tick:

I have read and support the Use of Sunscreens Procedure. ☐

I will provide my child/ren with a non-aerosol, high SPF sunscreen product for use on site and on outings in accordance with the site's procedures. ☐

It is necessary for staff to assist my child with the application of sunscreen and I will provide written instruction to staff about my child's individual needs. I understand that sunscreen will only be applied to the face, neck, arms, hands and lower legs. ☐

Signature	Date
-----------	------